



COUNTY OF LOS ANGELES PROBATION DEPARTMENT

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RICHARD SHUMSKY
Chief Probation Officer

October 7, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

APPROVAL TO ASSIGN CONTRACT TO PROVIDE ANTI-DRUG ABUSE TESTING SERVICES FOR THE COUNTY OF LOS ANGELES PROBATION DEPARTMENT

(3 VOTE, ALL SUPERVISORIAL DISTRICTS)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Chief Probation Officer to sign a modification to assign the contract to provide anti-drug abuse testing services for the Probation Department from PharmChem, Inc. (PharmChem) to Kroll Laboratory Specialists, Inc. (Kroll), under the same terms and conditions, for the period following Board approval through June 30, 2005 in an estimated amount of \$900,945.
2. Delegate authority to the Chief Probation Officer to execute modifications to the contract to extend the term for up to four (4) additional 12-month periods, in an estimated amount of \$900,945 for each term, upon approval as to form by County Counsel.
3. Delegate authority to the Chief Probation Officer to execute modifications to the contract not exceeding ten percent (10%) of the total contract cost and/or one hundred eighty (180) days to the period of performance pursuant to the terms contained therein, upon approval as to form by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS:

The purpose of the recommended actions is to obtain Board approval to authorize the Chief Probation Officer to sign a modification to assign the current contract with

PharmChem to Kroll, upon approval by County Counsel as to form. The contract was approved by your Board on June 8, 2004 to provide anti-drug abuse testing services for the Probation Department. On August 31, 2004, PharmChem representatives notified the Probation Department that they would be selling the drug testing products and lab testing services to their subcontractor, Kroll. Kroll meets the minimum requirements set forth in the original Request for Proposals (RFP) and is willing to have the entire contract assigned to them. The current contract allows PharmChem to assign the contract upon the written consent of each party. Consistent with that provision and the critical need for Probation to continue receiving anti-drug abuse testing services, the Department believes it is in the County's best interest to assign the contract to Kroll.

The testing services require a private contractor to pick up urine samples from various Probation locations within Los Angeles County, test the samples submitted to detect and deter drug abuse for those probationers who have a testing order as a condition of probation, store tested samples, prepare and send printed reports of the test results to Probation within a limited period of time, and provide expert testimony at criminal court hearings when necessary. Additional services include the provision of testing kits that allow Probation to administer random, on-site testing. Results are provided within five minutes of administering the test. Random, on-site testing will also deter probationers from using illegal drugs.

Implementation of Strategic Plan Goals

The recommended Board actions are consistent with the Countywide Strategic Plan, Goal #2, Workforce Excellence and Goal #3, Organizational Effectiveness. Implementation of the recommendations will enable Probation to continue receiving high quality, efficient anti-drug abuse testing services.

FINANCIAL IMPACT/FINANCING:

The estimated contract cost for the first contract year is \$900,945. Adequate funds are provided in the FY 2004/2005 Budget for Probation to finance the contract payments. The contract includes provisions for non-appropriation of funds and Budget reductions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

The proposed assignment is for the period following Board approval through June 30, 2005. The contract term may be extended up to four additional 12-month periods upon approval as to form by County Counsel. The current contract contains all required provisions. The scope of work for the contracted services include picking up urine samples, testing all the urine samples submitted, and preparing and delivering

electronically in a limited period of time, written reports of the test results to Probation's Narcotic Consultant.

CONTRACTING PROCESS:

On June 8, 2004, your Board approved contracting with PharmChem for the anti-drug abuse testing services in an estimated amount of \$900,945. The contract was awarded for the period of July 1, 2004 through June 30, 2005 with four one-year options to extend, as a result of a competitive bid process conducted by the Probation Department. Language in the existing contract allows the County to assign the contract with express approval of both parties.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

Approval of the recommended actions will enable the Probation Department to continue providing anti-drug abuse testing services required for Probationers as a condition of their probation without a break in services.

Respectfully submitted,



RICHARD SHUMSKY
Chief Probation Officer

RS:ra

C: Chief Administrative Officer
County Counsel